

**Attachment B - Proposer Business Questionnaire**  
**NADAP IT Request for Proposals December 2022**

*Please complete all information.*

1. Legal Company Name:
2. Provide a Brief Description of Company (500 characters or less):
3. Number of Employees (by category):
4. Estimated Annual Revenue in 2022:
5. Number of Nonprofit Clients:
6. List your five (5) largest Business Clients (not for reference purposes):

Company Name	# of Users	For Profit	Non-Profit
1.		<input type="checkbox"/>	<input type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>

7. Is your company certified through the New York State's Division of Minority and Women's Business Development (DMWBD) as a Minority/Women-owned Business Enterprise (M/WBE)? **A Proposer is not required to be an M/WBE to be eligible for a contract award.**  
Yes ☐ No ☐
8. List and describe all past and pending legal claims and financial judgments against your company during the past seven (7) years. If none, specify N/A:

9. List three (3) client references for which your company delivers managed IT services similar to those described in Section VII. Vendor Responsibilities.

Company 1:

Description of Services Provided:

Start Date:

End Date:

Contact Name:

Title of Contact:

Telephone #:

Email Address:

Company 2:

Description of Services Provided:

Start Date:

End Date:

Contact Name:

Title of Contact:

Telephone #:

Email Address:

Company 3:

Description of Services Provided:

Start Date:

End Date:

Contact Name:

Title of Contact:

Telephone #:

Email Address:

10. In the past 5 years, have any of your clients experienced a data security breach while under your management? If yes, please describe and explain what was done to address the situation(s).

Yes ☐

No ☐

11. Describe your Business Continuity Plan.

12. Provide a list of partnerships held with resellers.